

**2015 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)  
USER AGREEMENT FOR STUDENTS IN PK, K, PP, YEARS 1, 2 and 3  
AT ST DENIS PRIMARY SCHOOL, JOONDANNA**

Students at St Denis School have access to ICT equipment in all classrooms. This is largely through the use of iPad technology in the junior years. The school aims to develop a sense of responsibility in all students for the use of such technology. The school encourages parents and guardians to talk about the following rules with their child/children. The rules will also be explained and reinforced by classroom teachers.

**CARE AND USAGE OF ICT EQUIPMENT**

- I will look after the iPads and all other equipment such as classroom computers, interactive whiteboards and cameras. This means I will be gentle, careful and sensible when using these devices
- I will follow my teacher's instructions at all times and only do what they tell me to when using iPads or computers
- I will not eat or drink near the iPads, computers or other equipment
- I will always pack away the iPads and laptops neatly and carefully

**WORK HABITS**

- I will always listen to my teachers and do what they want me to do with the iPads or computers
- I will only print work if I have asked my teacher
- I will ask a teacher for help if I am not sure what to do

**PERSONAL SAFETY AND PRIVACY**

- I will tell a teacher if I find something that is not appropriate on the iPad or computer
- I will tell my teacher if my friends are being silly or inappropriate with the iPad or computer

**EMAIL**

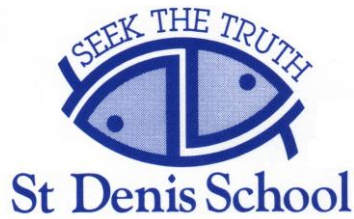
- I will only use email for school work
- I will be polite and kind when I write emails

**INTERNET**

- I will only look at websites that my teacher has told me to look at
- I will be sensible when using the internet
- If I find a website or picture that is upsetting or inappropriate, I will immediately press the home button on the iPad and tell my teacher. I will not show my friends

**PARENTS PLEASE NOTE:**

***Please return only page 2 of this agreement to school, keeping a copy for your own records.  
Please keep page 1 of this User Agreement in a readily accessible place should you need to revisit the rules and conditions with your child.***



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**STUDENT AGREEMENT**

***I understand that if I do not follow any of the above rules I may not be able to use the school iPads or computers for as long as my teacher states***

I have read and discussed this ICT User Agreement with my parent(s) (or guardian or caregiver) and solemnly agree to follow all of these rules and conditions.

Student name (PARENT TO WRITE) - \_\_\_\_\_

Student signature (STUDENT TO WRITE) - \_\_\_\_\_

Date - \_\_\_\_\_

**PARENT/GUARDIAN/CAREGIVER AGREEMENT**

I have read and understand this ICT User Agreement for students in PK, K, PP, Years 1, 2 and 3. I have discussed the rules and their meanings with my child. I understand that if this form is not signed by a parent (or guardian or caregiver), then my child will not be able to use the internet or email at school.

Name of child - \_\_\_\_\_

Class - \_\_\_\_\_

Name of parent/guardian/caregiver - \_\_\_\_\_

Signature of parent/guardian/caregiver - \_\_\_\_\_